

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Rules for Use of the Chemeketa Park Clubhouse

Revised and Adopted June 1, 2025

1. **Usage Agreement:** A Chemeketa Park Mutual Water Company Member (the "Member") using the Chemeketa Park Clubhouse (the "Clubhouse") must sign a usage agreement and release (the "Usage Agreement") as provided by the Chemeketa Park Mutual Water Company (CPMWC) prior to reserving the Clubhouse. Optionally, the Member may designate an Event Coordinator (the "Coordinator") to be present at the event. This Coordinator, if designated, must also sign the Usage Agreement.
2. **Rates:** A refundable \$150.00 deposit and a \$35.00 non-refundable usage fee are required. These payments can be made online or by mailing us a check. (please see Clubhouse Reservations below).
3. **Member as Host:** Only Members or the Member's immediate family may reserve the Clubhouse. The Member or Coordinator, if designated, shall be present at all times at the function for which the Clubhouse is used and must be the primary host of the event. There shall be no unattended minors (under 21 years of age).
4. **Assumption of Risk:** The Member shall hold harmless and indemnify CPMWC and its Board of Directors, employees, contractors, agents, affiliates, and related entities thereof for all claims, attorney's fees and other costs or liabilities incurred by or asserted against any of the foregoing as a result of use of the CPMWC Clubhouse by the member or the member's guests. The Board of Directors, at its sole discretion, may require proof of insurance coverage for certain events.
5. **Damage:** The Member shall be responsible for the repair of any damage to the Clubhouse, including the walls and floor, furniture, equipment, appliances, and window coverings. If it cannot be repaired, the member is responsible for replacement of the damaged property. Pictures or posters shall be attached to the walls with pins only; no nails or tape of any kind may be used. All tape marks and holes larger than pin size will be counted as damage.
6. **Assessments Current:** The Clubhouse is not available for use by any Member if the assessments and other sums due to CPMWC by the Member are not current.
7. **Anti-Discrimination Policy:** A user shall not restrict participation in his or her event based on race, religion, sexual preference or place of national origin.
8. **Availability:** The Clubhouse is available for use in four-hour segments up to a maximum of 12 hours and may be occupied between 7:00 a.m. and 10:00 p.m. The facility is not available for overnight use. The Member has exclusive use of the clubhouse building, stage, picnic tables and parking areas. The Member has non-exclusive use of the playground equipment and the rest of the park.
9. **Parking:** On-site parking is limited to the blacktop in the playground and the parking spaces at the entrance to the playground. Parking for additional vehicles shall be the responsibility of the Member and shall respect the private property of other Members.
10. **Music:** Music, and/or any other noise, must not disturb residents in the homes surrounding the area. The event host shall be responsible for noise or music emanating from guests either coming to or leaving the function at the Clubhouse. There shall be no music past 10:00 p.m.
11. **Cleaning the Clubhouse:** The Guest shall be responsible for returning the Clubhouse to the condition it was in prior to the event. This includes the following items:
 - a. Clean the Clubhouse, and any other area used, immediately after the event ends.
 - b. Remove all trash and recyclables and/or put trash cans out for pickup by Green Team.
 - c. Turn off all lights.
 - d. Close and lock the door between the bathroom area and the main room.
 - e. Lock exterior doors and windows.

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12. **Access:** The Clubhouse Coordinator will assign the reserving Member a temporary five-digit code for the keyless door lock. The temporary code will be activated the day before the event and deleted after the event, unless the event is ongoing, such as weekly usage. Instructions follow these rules.
13. **No Roller Blades/Skates:** No damaging footwear, roller blades, skates or skate boards shall be allowed in the Clubhouse.
14. **No Fires/Campfires:** No fires are allowed within the Clubhouse at any time. This includes candles, grills, braziers or any other source of open flame. No campfires are allowed in the areas outside the Clubhouse at any time. Cooking grills are allowed only on the blacktop in the playground.
15. **No Smoking:** No smoking or vaping is allowed in the Clubhouse.
16. **No Weapons/Illegal Drugs:** No weapons or illegal drugs shall be permitted within the Clubhouse or playground at any time.

Clubhouse Reservations & Keyless Door Entry Instructions


Clubhouse Reservation Instructions: Reservations may be scheduled as early as one year in advance or as late as one week in advance by contacting the Clubhouse Coordinator. The current Clubhouse Coordinator is David Shimmin / (650)-965-1231 / david@nanocraft.us. Download and complete our Usage Agreement for the Chemeketa Park Clubhouse, which can be found on our website: www.chemeketapark.org/water-company/clubhouse/.

Online Payment: Make your payment of \$150.00 refundable deposit and \$35 non-refundable usage fee via Venmo to @David-Shimmin. Paypal is also available upon request. Please email the signed Usage Agreement to: david@nanocraft.us.

Payment by Check: Make your payment by mailing a check payable to CPMWC with the signed Usage Agreement to: PO Box 588, Redwood Estates, CA 95044-0588. Please include a self-addressed stamped envelope (SASE) for return of the deposit.

Upon receiving these materials, your reservation will be confirmed. A temporary five-digit code will be assigned before the event.

After the event and inspection by the Clubhouse Coordinator, the deposit, less any deductions for damages, will be returned to the Member in the SASE. If payment was made online, the deposit will be refunded by the same method it was received.

Keyless Door Entry Instructions: To open the Clubhouse door, simply enter the five-digit code into the deadbolt keypad, and then press the lock [] button. To lock the door, simply press and hold ANY button on the keypad. You will hear the motorized bolt locking, then please test the lock.

First-Time Users: First-time users are encouraged to schedule an appointment with the Clubhouse Coordinator to conduct a tour of the facility. This tour will demonstrate points of interest and appliance usage and provide an opportunity to ask and answer questions.